



ST. IGNATIUS COLLEGE PREPARATORY

Management Plan for Night Games and Large Events
at J.B. Murphy Field

PURPOSE

This document provides planning and operational guidance to address traffic, parking, security and trash management protocols for scheduled night football games on J.B. Murphy Field at St. Ignatius College Preparatory. Our goal remains to ensure a safe and minimal impact on our Community footprint related to these issues.

SCOPE

This plan applies to any large-attendance events (i.e., events with anticipated attendance of 1,000 to 3,000 people) on the J.B. Murphy Field that requires lights.

COMMUNICATION

Prior to high-attendance events, SI will communicate the transportation, traffic flow, parking, and student and spectator behavior expectations to home and visiting communities. This information will also be available on [SI's Athletics webpage](#) and the [Neighbor Information webpage](#).

STUDENT AND SPECTATOR CODE OF CONDUCT

Proper behavior is expected at all home and away athletic contests. Athletes and spectators should display an attitude of good sportsmanship, courtesy, and respect toward opposing players, fans, coaches, and referees. Each student represents St. Ignatius as much as the players on the team do. The good name of the school depends on students and spectators' behavior as much as it does the team and the coaches. Students whose behavior is inappropriate will be referred to the deans of students.

Students and spectators are expected to respect the neighborhood and are not allowed to congregate before, during, or after games in the neighborhood surrounding St. Ignatius. Proper student behavior extends to the surrounding neighborhood.

In accordance with CIF/CCS and WCAL sportsmanship policies, the following behavior is considered unacceptable at all high school athletic contests:

- Insulting the opponents' school or mascot
- Insulting opposing players
- Making unsportsmanlike, derogatory or obscene cheers or gestures
- Possessing signs meant to be derogatory toward one's opponent
- Using artificial noisemakers
- Insulting officials verbally or through gestures
- Proceeding onto the playing field before, during or after the game
- Acting disrespectful during the National Anthem or during team introductions
- Visiting the opposing team's campus before or after a game with the intent to taunt or vandalize

OPERATIONS

The following characteristics are taken into account in planning large-attendance night events on J.B. Murphy Field and are considered and/or outlined in this document:

- Generally predictable event start and end times
- Managing peak pedestrian and traffic times at the end of an event including clearing the local neighborhood as quickly and unobtrusively as possible
- Known stadium capacity, advance tickets sales, and game entry security
- Experience gained from each planned night event will be used to further improve the traffic, parking and security

DAY-OF-EVENT ACTIVITIES

TRANSPORTATION AND PARKING

With zero residential housing situated 37th Ave. between Ortega and Rivera Streets, there is considerable public street parking. SI also encourages all who are able to consider walking, taking public transportation, or bicycling. For those arriving in cars, SI will direct them to follow the [school's regular daily drop-off procedures](#) (use only southbound lanes on 37th Ave. between Quintara and Rivera).

Rivera Garage parking on campus is reserved for coaches, referees, and designated staff as specified by Athletics. A guard will be posted at the gate until halftime. Visiting Team Buses will be directed to park off site at Lake Merced until pick up time.

Rideshares such as Uber and Lyft will be strongly encouraged, and a designated rideshare drop-off site will be established on the southbound side of 37th Ave. north of Quintara St.

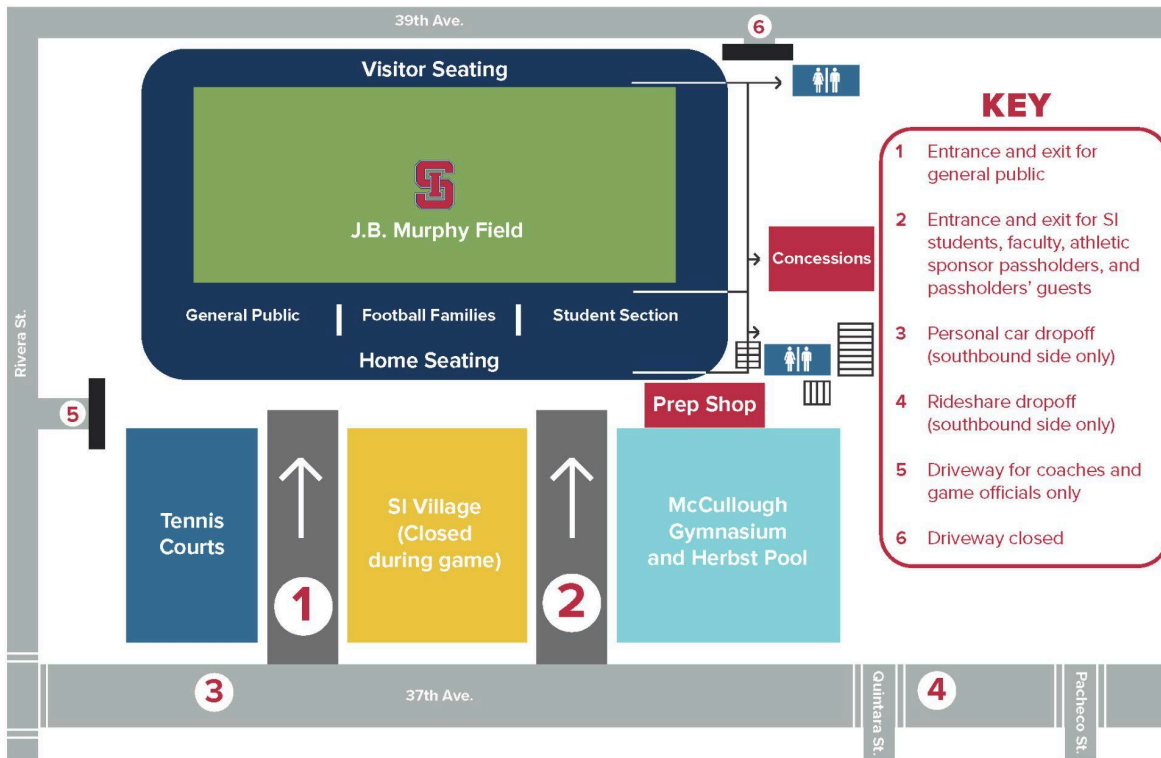
Traffic control and parking will be managed through the use of extra security guards at fixed posts and roving patrols. In addition, the use of directional signage, traffic barricades, and cones with attached lighting will define and facilitate traffic flow. Hiring of SFPD officers will augment security with traffic flow through intersections and the enforcement of street closures.

SECURITY

Depending on the size of the event, additional security guards will be available. For a large-scale football game we will have an additional 10-15 guards. SFPD will be notified of any large event and will be on-call as needed.

General event traffic will be directed more toward the east side of campus. We will try to limit any traffic on 39th Ave. and throughout the neighborhood. Signs will be posted at 39th Ave. and Rivera and 40th Ave. and Quintara to discourage event traffic in the neighborhood.

ST. IGNATIUS ATHLETICS | FRIDAY NIGHT FOOTBALL ENTRY AND EXIT PLAN



SECURITY/SFPD ASSIGNED POSTS

For arrivals:

1 - ORTEGA & 37TH AVE.

- One (1) security agent will direct all patron vehicles to enter onto 37th Ave. at the Ortega intersection from Sunset Blvd. to begin the staging area parking lanes for street parking south to Rivera Street.
- One (1) security agent will be posted in the intersection crosswalk to prevent southbound vehicles trying to cut the line. All vehicles will be directed westbound on Ortega St. to the start of the staging lineup.
- Two (2) security agents will rove between Ortega and Pacheco streets, splitting the block in N/S sectors to ensure staging lanes.

2 - PACHECO & 37TH AVE.

- Two (2) security agents between Pacheco and Quintara will split patrols, north and south, ensuring overall safety guidelines. Traffic safety will be maintained by preventing game patrons walking toward campus from crossing into vehicle traffic, ensuring vehicle speeds of 5-10 MPH, and response to accidents or emergencies.

3 - QUINTARA & 37TH AVE.

- Two (2) security agents will conduct roving patrols between Quintara and Rivera zone, from north to south. Agents will assist with directing drivers into designated drop-off zones on 37th Ave.

4 - RIVERA & 37TH AVE.

- Two (2) security agents will direct traffic.

5 - RIVERA TO 38TH AVE.

- One (1) security agent on Rivera St. will manage garage parking.

For departures:

Drivers will be directed to exit 37th Ave. at each of the three intersections. Patrons seeking rideshares will be directed to the rideshare zone north of Quintara St.

GAME MANAGEMENT

Primary duties assigned to game security agents involve doing bag checks at entrances and monitoring in/out privileges to paid events. In addition, the fixed posts and roving patrols will observe and report any safety concerns or persons needing medical assistance.

GENERAL

The Security Supervisor will directly supervise Security Agents and report to the SI Director of Security. Agents will familiarize themselves on post orders, J.B. Murphy facilities, public, and team restrooms. Supervisor will schedule and relieve breaks to be taken before or after halftimes and in designated private areas. Every Agent will be issued a portable radio, access keycard, and keys to provide access. Four-hour or less shift assignments do not include breaks. Events when food concession is hosted by Fathers' Club, agents will be provided one free hot dog or hamburger meal. Food or drinks are not to be eaten in public.

TICKET SALES • HOME AND VISITING TEAM

Home game ticket prices posted at each Ticket Booths/Visitor Table include:

- SI Student admitted free with school ID

- Visiting team students must pay student pricing (by showing student ID) and enter through the general public entrance
- Any student not attending SI or the visiting school must be accompanied by an SI student or an adult and must enter through the general public entrance
- SI Pass Holders – if not in possession, check list
- Visitors unable to pay, call Athletic Director
- Sales stop when the 3rd quarter begins for varsity games

TICKET TAKER

- Pass Holders will show their pass to receive a hand stamp
- SI Student, Faculty & Staff will show ID and receive hand stamp
- In/Out check for hand stamp
- Monitor for no food or drink on J.B. Murphy Field
- No outside beverages allowed.

FIXED GUARD POSTS

- Stadium entrances, hand stamp checks, conduct security patrols during and after the games.
- Fixed post in lower athletic locker room hallway to prevent thefts, especially during halftimes.
- Locker room restrooms are for players, coaches, trainers, and game officials
- In the event of an emergency, assist with the incident, guiding emergency responders to the victim or obtaining involved persons or witnesses contact information.
- 2 guards on 39th Ave. and Quintara post should monitor and prohibit the public from using field restrooms. Gate to J.B. Murphy Field will be accessible for emergency use.
- SI Security will not close the bleachers, field, or gates until all visitors, players, parents have left the stands. SI Buildings and Grounds will clean the stadium and bleachers after the game.

NEIGHBORHOOD PATROLS AND TRAFFIC MANAGEMENT

- Monitor No Parking signs at 39th/Quintara gate for emergency access
- Place large sandwich board signs with “SI PARKING” at 37th Avenue intersections from Ortega to Rivera with directional arrows to direct visitor parking along 37th Avenue at Rivera and away from the neighborhoods.
- Monitor street traffic to prevent visitors blocking neighbor driveways and theft prevention.
- If a blocked driveway is identified, the guard will radio the vehicle information and street address location to the Supervisor. The Director of Security or Guard Supervisor will request an announcement from the Press Box to assist identifying the owner and get the car moved.

PRESS BOX

- Access to the Press Box is limited to SI and Visiting Team filming crews, not more than 10 people. There will always be a SI representative up on the roof during the game. Other league teams are allowed to film the game, but limited to the bleachers and not allowed on the roof.
- Throughout the game, check doors and windows to make sure equipment and laptops are not accessible to the public.

TRASH MANAGEMENT

- Buildings and Grounds crews will place sufficient numbers of garbage collection boxes throughout campus exterior perimeter and entrances, interior facilities, visitor stands.
- Buildings and Grounds crews will continuously rove facilities, visitor stands, and public access streets and sidewalks to remove garbage and trash.
- Security roving patrols will alert Buildings and Grounds crews of overflow bins around campus with particular attention to neighborhood side streets.

POST-EVENT ACTIVITIES AND ASSESSMENT

- Security Agents will be responsible for securing all athletic facilities, school buildings and garage facilities. All traffic equipment and supplies will be collected and returned to storage areas.
- An “After Action Review” end of shift survey of the Director of Security, Security Supervisor, Athletic Director and staff will provide the opportunity to review plan operations and implementation efforts to determine if the event goals and objectives were accomplished. Elements concerning traffic, parking and game operations that fell short, will identify improvements and will be documented in the event SI Incident Report and provided to school administration.
- A periodic post event meeting will be held with leadership of the SI Neighborhood Association (SINA) after major, large attendance events to discuss parking, traffic and noise issues related issues and potential improvements for future large attendance events.

LAST REVISED: SEPT. 2024